

**West Kingsdown Parish Council
Minutes of the Finance Committee
held on Monday 14th January 2019
Main Hall, Old School, West Kingsdown at 7.30pm**

Members: Cllr Stoneham (Chairman), Cllr I Bosley, Cllr P Bosley, Cllr Codling, Cllr Illingworth, Cllr Richards,

Apologies for Absence: Cllr Christie and Cllr Watchorn

Declarations of Interest: Cllr Richards for item relating to allotments.

Present Financial Situation

Cash Balance as at 11.1.19	£165,287
VAT re-claim. To 31/12/18	£ 6,000
V/Hall and Old School reimbursements	£ 3,030
	<u>£ 174,317</u>
Less Expected Expenditure	<u>£ 22,670</u>

Expected Balance as at 31.3.19 **£151,647**

This balance figure includes for 2018/19

A. Youth Reserve (£4568 starting balance)	£3,500 +
B. Property fund balance	£ 81,000 +
C. CIL Money received to date £58,617	£ 48,617 +
Total assigned for 2018/19	<u>£133,117</u>

Leaving an expected balance 2018/19 **£18,530**

Review Financial Procedures:

Members reviewed the financial procedures as circulated, it was agreed that the Clerk explore the ability to make online payments.

Burial Ground review of fees:

Current fees were circulated and the new fees effective from 1 February 2019 would be:

Purchase of Grave: Exclusive Right and issue of Certificate	£410
Re-Open existing Grave	£175
(Living outside the village at the time of death fees are double)	
Placing a Memorial	£165
Placing Kerbstones	£155
Additional Inscription	£135
<u>Cremated Remains Section</u>	
Purchase a plot including placing a Memorial	£225
Burial of second cremated remains in existing plot	£105
(Living outside the Parish at the time of death fees are double)	

Allotment review:

Charges for 2019/20 would be raised to £15 per plot and £10 water charge per plot.

Photocopier contract

It was agreed to continue with a B&W copier using the KCS contract framework accepting either offer A or offer B both of which were slightly higher than the existing cost. The final decision being based on the merits and size of the two systems on offer.

Grounds contract

The tenders were evaluated and it was agreed to split the contract as follows:

Tenders A [Burial Ground], B [Public Open Spaces] & C [The Old School] – Kent Grasslands.

Tenders E [Gamecock Meadow Field] & F [Gamecock Meadow remaining area] – Abel Landscapes.

To consider the budget for 2019/20 and the level of Precept.

Taking account of the expected cash balance at the end of the financial year and expected income, it was proposed through the Chair that the precept should be set at £103,600. Resulting in Band D annual charge on that figure would be £44.19 reflecting an increase of 90p per week.

ALL IN FAVOUR

Meeting closed at 8.55pm